



FEDLINK FY2003 PRICING FOR:

ProQuest Information and Learning Company
UM

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Please use these FY2003 pricing pages to verify the charges on your invoices. If you have questions about any charges the vendor has invoiced to you, please contact the FEDLINK Fiscal Hotline at **(202) 707-4900** immediately. Send any faxes to **(202) 707-4999** or email to fliccffo@loc.gov.

B. SCHEDULE OF SUPPLIES/SERVICES**PRODUCTS AND DATA RESOURCES OFFERED/SCHEDULE OF ITEMS (BLOCKS 19-24, SF1449)**

This is an Indefinite Delivery Indefinite Quantity Contract. The period of performance shall be one base year with five one-year options. Prices are firm and not subject to increase for each fiscal year performance period under this contract.

FEDLINK customers may sign basic software and database license agreements; however, terms and conditions of this contract take precedence. In the event any language in the terms and conditions of the license agreement conflict with the relevant FAR clauses or other federal law, the FAR clauses and federal law take precedence.

Prices, services, terms and conditions found in catalogs or brochures do not apply to the extent that they modify or conflict with the prices, services, terms and conditions of this contract.

Insert an "X" on the applicable line for each Lot and service offered

B.1 LOT 1 - ELECTRONIC DATABASES/PUBLICATIONS. Lot 1 is the core of this contract. It covers publishers and vendors who provide commercial off-the-shelf electronic materials in many publication formats: online database services, newsfeeds and current awareness services, gateway services, electronic serials, and CD-ROM and other fixed electronic media as described in Section C.1.2.1.

XX **ONLINE DATABASES, CURRENT AWARENESS, GATEWAYS, ELECTRONIC SERIALS (vendor's own publications), FIXED MEDIA CD-ROM, MAGNETIC TAPE, DISKETTE**

 Transactional/Pay as you go Pricing. The traditional method of pricing online services - access to the system and usage of its files priced on a per hour or per search basis, displays, prints, etc.

 X **Subscription Pricing.** Subscriptions may be offered for online services and electronic serials as well as for other fixed electronic media and print publications. Vendors shall describe subscriptions in terms of four elements: (what, for whom, how much and for how long).

 Block Pricing. The vendor may price in blocks of units of time, units of searches, documents to be delivered, etc. Vendors shall provide customers with a way to determine how much of a block they purchased has been used and how much remains.

 X **Individual Items, Firm Orders.** Electronic information products/services that are purchased on a firm order basis, e.g. CD-ROMs that are not serial publications, vendor search software, documents, print publications, training, etc.

 X **Customer-Specific Pricing.** Vendors may offer special prices to individual customers. The specialized electronic publications and research services in Lot 4 may be priced on a fixed price basis, with the same price offered to all customers, and/or may be described and negotiated for individual customers by the contracting officer.

 X License Fee.

 Archiving/Storage Fee.

SUPPORT SERVICES AND PRODUCTS

 XX **Documentation.** The vendor shall provide customers with complete user documentation on the content and

use of the products/systems offered, e.g. manuals, reference guides, and database descriptions. The vendor shall provide members with a minimum of one set of user documentation - in print or electronic form - at no charge.

XX **Training.** The vendor may provide training at the customer's site or at vendor facilities. (Travel and per diem rates shall not exceed government rate identified in the Joint Travel Regulations {JTR})

XX At customer's site (per student/group/per class/day)

XX In vendor facility (per student/group/per class/day)

XX Telephonic

XX Web-Based

XXX **Search Software.** The vendor may offer proprietary software associated with the vendor's system/products. Such software might include specialized software for retrieval, manipulating search results, managing licenses, tracking document delivery, etc., but not standard commercially available software such as word processing or dBase software is not to be offered.

 Product Installation. The vendor may provide services to install software to retrieve electronic publications/databases associated interfaces and fixed media products as requested by the member (e.g. installing databases in LAN, WAN or mainframe environments.) Installation shall be billed as a one time flat fee, not on an hourly basis.

 * **Customer Support.** The vendor must provide seven-day/ 24-hour support via an 800 number.

 * **Customer Support.** ProQuest Information and Learning Company provides seven-day/ 12-hour (8 AM - 12: midnight EST) support via an 800 number.

Discounts. All prices and discounts shall be submitted to LC/Contracts for approval before being incorporated into the contract and made available to customers. Customers with substantially similar requirements shall be offered the same prices and discounts.

***X **Basic FEDLINK Discount Rate.** (The prices offered in this proposal represent a discount of 5-8 % from Commercial rates.) The basic discount for FEDLINK customers shall be made available to both transfer pay and direct-pay customers on an equal basis.

 X Special Discounts. Vendors may offer introductory, trial-offer, volume or other special incentive discounts for FEDLINK customers. Special discounts may be made available to all FEDLINK customers or may be offered only to customers with particular requirements.

***Exception: third-party databases may not be eligible for the discount program.

The ProQuest® information service

provides access to thousands of current periodicals and newspapers, many updated daily and containing full-text articles from 1986. Our deep backfiles of archival material are also expanding daily as we digitize 5.5 billion pages from our distinguished microfilm collection.

See Pricing Chart for format/subscription availability.

ProQuest MARC Records

Connect your users to ProQuest® journals-*direct* from your library's online catalog.

ProQuest MARC Records will give library users access to your electronic journal holdings-straight from your library's OPAC. Links from your OPAC to ProQuest journals are provided by CONSER catalog records in MARC format for easy loading. (CONSER is a standard for high-quality bibliographic records for serials; for more information, see <http://lcweb.loc.gov/acq/conser/>.)

How it works

For a nominal per-record fee, ProQuest MARC Records delivers a set of bibliographic records describing the full-text titles available in your ProQuest subscription. Durable Links™ (URLs) are embedded in the 856 field of every record. Once you add these to your OPAC, library users can click on a journal title for a Search-for-Publication screen that lists the available issues.

How you benefit

- * Now you can easily represent your ProQuest content to end users, with direct links from your OPAC
- * Every catalog user can find the ProQuest publications you hold, complete with direct hyperlinks to the ProQuest system itself
- * Your systems librarian gets a turnkey solution with convenient monthly updates
- * You receive a script for the proxy server that identifies authorized users through a password-based authentication process

ProQuest SiteBuilder

(available with your ProQuest online subscription at no additional cost) helps librarians produce complete, ready-to-load Web pages that can be added to a library's Web site and used by any library patron. SiteBuilder users can easily create web pages that guide users to specific information, whether for reading lists, electronic title lists, or customized searches.

SiteBuilder is a knowledge management tool that makes it easy for librarians to focus on what they do best-manage information. You need not be a programmer to create SiteBuilder pages-you don't even have to know HTML.

SiteBuilder is made possible by Durable Links technology. Durable Links provide permanent access to specific articles, publication lists and tables of contents, and ProQuest searches that you have defined. Only a SiteBuilder administrator or builder, using the Link Editor, can change these links to perform a different search or retrieve a different article.

A master link is a template for SiteBuilder links. It does not reference a specific document, search, or publication list; instead, it contains information to identify a ProQuest account, the type of service that is being requested, and optional access control restrictions. Document IDs, search query strings, and other specifics of the request are left out, so that you can change or add them later.

The master link generator allows you to create master links for each of the four basic SiteBuilder request types: Article Retrieve, Search by Word, Search for Publication, and Article Availability. Using these four master links, you can build a link to any article, search, or publication list available through ProQuest by simply supplying remaining request details.

Two tiers of ProQuest SiteBuilder privileges are available. Each institution decides which users have which tier of privileges.

- * General users can create simple access to specific articles that can be retrieved later without the need to login to ProQuest. Users simply click an icon to create a link that is copyright cleared and good for 30 days. Users can save these links in whatever form they prefer; for example, they can e-mail the links to themselves, or add them to a bibliography.

- * Users such as faculty and librarians can create ready-to-load Web pages. These users are provided simple templates (including templates for electronic magazine racks and e-journals lists), compatibility with other bibliographic software such as WebCT, Blackboard, and eReserves, and five-year Durable Links.

SiteBuilder meets the librarian's need for electronic databases that can be organized and integrated with other resources. While this is a new function for electronic databases, it is not a new task for librarians, who similarly categorized printed information when subject-oriented cataloging systems were invented. How is this service of use to libraries? Following are just a few examples.

Current Awareness Services

Research librarians can use SiteBuilder to offer a current awareness service for researchers by building custom pages for individual researchers. Each page can contain links to important articles, pre-defined searches, and journals relevant to the researcher's field.

Table of Contents Services

Web pages can be built (or e-mail messages sent) that link researchers to the tables of contents for the most recent issues of their favorite journals. Frequently accessed journals can be categorized and made electronically available to everyone on your intranet.

Article Delivery Services

When researchers request copies of articles or journals, librarians can build a Web page or e-mail message that links to the requested information. This eliminates the need for physical delivery services and circulation records. SiteBuilder can help manage reading lists and course assignments for distance learners. Faculty can build and edit SiteBuilder pages quickly and easily, and students can access copyright-cleared articles and journals from wherever they are with no time or space constraints.

Streamlined Reference Services

Reference librarians can create Web sites that contain links to specific articles, publications, and pre-defined searches to address common patron questions. This capability streamlines reference work by accommodating common questions, so more time can be devoted to unique questions.

Electronic Reserves

Traditionally, reserve librarians store paper copies of the articles in folders, one folder per section of each course. Unfortunately, this system encourages copyright violations, because students frequently make copies of the articles for themselves-a violation of the Fair Use clause in copyright law. However, all material accessed through ProQuest is copyright-cleared. We track usage; library staff are relieved of this task.

Many libraries have expressed interest in electronic reserve systems, which provides students access to electronic copies of articles. With ProQuest SiteBuilder, reserve librarians can construct a Web page for each section of a course, with links to appropriate readings. This electronic reserve eliminates the need for paper copies, and ensures compliance with copyright law. It also allows multiple users access to the same materials at the same time. SiteBuilder is also compatible with major reserve and course software packages (for example, eReserves, WebCT and Blackboard).

Remote/After Hours Access

Faculty, students, patrons and distance learners can all access information that you make accessible through ProQuest SiteBuilder any time they need it, 24 hours a day, seven days a week.

Offer Predefined Searches

You can use your librarians' searching expertise to create predefined searches that are made available to all users, and preserved for access any time. Additionally, users can automatically check for new information in a given field by periodically rerunning predefined searches.

Reading Room

You can use ProQuest SiteBuilder to allow quick access to commonly requested subject areas. You may wish to include all publications about economics, aerospace, current events, or any subject your students and patrons research frequently. You can also list local print and/or microform holdings, so users know where to find additional information offline.

As part of your ProQuest subscription, your institution will have access to SiteBuilder allowing your librarians and faculty to rapidly create Web pages for customized access to ProQuest content. We will be happy to further discuss SiteBuilder and its possible applications and uses with you.

ProQuest Local Administrator (LAD) Features List

The ProQuest Local Administrator lets ProQuest Online administrators customize their ProQuest features. ProQuest Administrators may update and access holdings information, change account preferences, create customized logins, and link to online usage reports all from within their LAD account.

Account Preferences

Click on Accounts Management to access the Accounts Preferences section of the Local Administrator and manage the preferences for your ProQuest site. Preferences are managed at three levels: for the account, for preference groups, and for users.

Department/Organization Level

The Department/Organization settings are accessed at the highest level of the account tree. These settings affect all users.

In this section you can specify contact information for the organization and the default fax number. This is the number the account will use when users request articles by fax.

Preference Group Level

Preference Group settings are the next level. These settings affect the users belonging to the selected Preference Group.

In this section you can:

- *Customize Library Branding for your site* Enter the URL of a site (for example, your library's site), and the text you want to display for the link. A link to your site will display in the gold navigation bar at the top of the ProQuest window.
- *Control the default method used for searching* Set the default search method to Full Text by checking the box, or to Citation/Abstract by clearing the box.
- *Control the default page at startup* Set the default opening page to the Collections Page by checking the box, or the default search page by clearing the box.
- *Manage access to ProQuest from the K-12 interface.* The K-12: ProQuest available check box lets you toggle between displaying a button letting users control access to ProQuest from the animated K-12 interface (checked) and hiding this button (cleared).
- *Control the Default Search Method.* Set the default search mode to Search for Publication (set the value to 0), Search by Word-Basic (1), Search by Topic (2), Search by Word-Guided (3), or Search by Word-Natural Language (4).
- *Control whether users can email articles* Select the checkbox to let users email articles from ProQuest, or clear the checkbox to prevent emailing.

- *Control whether users can change the fax number* Select the checkbox to let users change the default fax number when requesting articles by fax. Leave the checkbox cleared to restrict fax receipts to the number set in the Account level preferences.
- *Control users access to spelling variants* The spelling variants option lets users include variations in spelling of the search words when doing an Advanced Search in ProQuest.

The Turn Spelling Variants On/Off checkbox lets you control whether users can turn the search for spelling variants of their Search by Word terms on (checked) or off (cleared).

The Start with spelling variants enabled checkbox controls whether the search for spelling variants of terms is on (checked) or off (cleared) by default.

- *Control users access to related terminology* The related terminology option lets users include terms related to the search words when doing an Advanced Search in ProQuest.

The Turn Related Terminology On/Off checkbox lets you control whether users can turn the search for words similar to their Search by Word terms on (checked) or off (cleared).

The Start with Related Terminology enabled checkbox controls whether the search for words similar to the user's terms is on (checked) or off (cleared) by default.

- *Add a New User* You can add a new user by clicking the New User button and entering the appropriate contact information.

An Account Name/Password combination displays for the new user. We recommend that you change this default password to be something unique before assigning the combination to the user. You can change the password in the user properties.

User Section

User settings are the lowest level. These settings affect the individual user.

In this section you can:

- *Change a user's account password* You can change the user's password. Users cannot change their own password.
- *Specify the IP address ranges* You can set the IP ranges that identify the individual computers—including laptops—that the user can use to access ProQuest.

SiteBuilder DurableLink settings

Once your account has been set up with Sitebuilder, you can change the SiteBuilder DurableLink settings at each level—for the account, for a user group, or for an individual user.

Library Holdings

The Library Holdings feature lets you enter your library holdings into ProQuest, enabling ProQuest CrossLinks. These CrossLinks:

- Indicate to users whether an article they find in ProQuest is available in your library.
- Indicate the format of the articles' availability: CD-ROM, Paper, Microform or Electronic.
- Embed links in ProQuest citations to your other full text electronic resources.
- Specify notes about the articles or publications.

Local Administrator Properties

The Local Administrator Properties feature lets you change the account password.

Usage Reports

The Usage Reports feature lets you retrieve ProQuest usage reports that provide account-specific details such as usage summaries by account, site or user, search type, time or database. This information will show usage patterns, and popular searching mechanisms and databases. You can use this information to make sure that your ProQuest account meets the needs of your users—providing the right databases, supplying users with the correct access, and that the default settings are configured properly.

For complete information, see the Electronic Usage Reports FAQ in the **Training Resources Center** (<http://training.proquest.com>).

Customized Login Links

The Account Preferences section lets you set preferences for all users who access the account. The Customized Login Link lets you create a specialized login with specific settings. For example, you can create a customized login link for users who want to search newspapers, setting the default search to Full Text. You can create a second login link for others with the default search set to Citation/Abstract. Users can then select the link they want, and open ProQuest with the desired settings.

- *Control the default method used for searching* Set the default search method to Full Text by checking the box, or to Citation/Abstract by clearing the box.
- *Manage access to ProQuest from the K-12 interface.* The K-12: ProQuest available check box lets you toggle between displaying a button letting users control access to ProQuest from the animated K-12 interface (checked) and hiding this button (cleared).
- *Control users access to spelling variants* The spelling variants option lets users include variations in spelling of the search words when doing an Advanced Search in ProQuest.

The Turn Spelling Variants On/Off checkbox lets you control whether users can turn the search for spelling variants of their Search by Word terms on (checked) or off (cleared).

The Start with spelling variants enabled checkbox controls whether the search for spelling variants of terms is on (checked) or off (cleared) by default.

- *Control users access to related terminology* The related terminology option lets users include terms related to the search words when doing an Advanced Search in ProQuest.

The Turn Related Terminology On/Off checkbox lets you control whether users can turn the search for words similar to their Search by Word terms on (checked) or off (cleared).

The Start with Related Terminology enabled checkbox controls whether the search for words similar to the user's terms is on (checked) or off (cleared) by default.

- *Control the interface* You can set the interface to graphical, text, or Spanish.
- *Control the default database* Select which professional database to use in the default search.

Manage Administrative Assistant Accounts

The Administrative Assistant Accounts feature lets you set up accounts with limited privileges. For example, you can create accounts that let student assistants run usage reports without being permitted to change account settings.

ProQuest MARC Records Maintenance

Once your account has been set up to obtain ProQuest MARC Records, the MARC Records Maintenance feature lets you manage your MARC records, linking your library to ProQuest. You can:

- *Set up the delivery schedule* Control how often, and where the records are sent.
- *Set up durable link options* Control how the durable links used in the MARC records function.

Database Features:

ADA-Compliant Interface

ProQuest now offers a text-based, alternate accessible interface optimized for screen reader software. Compliant with Section 508 of the Americans with Disabilities Act, it follows recommendations for Priority A Checkpoints developed by the World Wide Web Consortium. The interface uses the same familiar ProQuest search syntax as the graphical interface and is available from a link in the traditional interface. It is compatible with major third-party screen readers and magnification software such as JAWS, Window-Eyes, and ZoomText.

Spanish-Language Interface

The new Spanish-language interface makes it quicker and easier for Spanish-speaking patrons to use ProQuest and find the information they want because it delivers the main ProQuest search screens and the online Help sections in Spanish. ProQuest 5.1 also offers a Spanish version of the popular Topic Finder function - allowing users to browse categories hierarchically in Spanish to find potentially relevant topics. And the renowned ProQuest Thesaurus lets users search the Thesaurus for terms in Spanish and click "Add" to automatically add the English equivalent to their search query (search queries must be in the language of the collection being searched).

Expanded Current File

ProQuest 5.1 expands the rolling file of current content from 2-3 years of coverage to 3-4 years of coverage - providing users with access to a larger range of content.

Remote Authentication

ProQuest 5.1 makes remote authentication easy for you because the system now supports the option of hosting the access methods for your remote users.

ProQuest Interface Enhancements

The new ProQuest 5.1 interface enhancements make using ProQuest more convenient than ever. Check out some of the great new features:

- * The ProQuest Thesaurus in both the Search Guide and Advanced Search offers more options that simplify the searching process. Users can now search within the ProQuest Thesaurus rather than just browsing by letter. Also, Thesaurus terms can now be added automatically to your search query in Basic, Guided, and Advanced searches.

- * A new Date Search utility in the Search Guide and Advanced Search features enables limiting searches to: the last seven days, the last 30 days, the last month, the last quarter, the last year, on or before a specified date, and between specified dates.

- * Topic Finder and Browse Lists features are now available for ProQuest Research Library™, ProQuest Discovery™, Academic Research Library, ABI/INFORM Complete™, and ABI/INFORM Research™, in addition to the currently supported ABI/INFORM Global™ and Periodical Abstracts Research II.

- * The Browse Lists capability now lets users search for terms within lists of personal names, location and places, companies, and subjects. In addition, "click to" page numbers take you to the various pages of the Browse list.

- * The Collections screen includes new performance and user interface improvements.

Professional Research Collections (Third-Party Databases)

ProQuest 5.1 adds a number of new features to the Professional Research Collections (MEDLINE® with Full Text™, ERIC PlusText™, CINAHL® Database with Full Text, AGRICOLA PlusText™, PsycINFO® PlusText™, and BasicBIOSIS® PlusText™) in ProQuest, including:

- * ProQuest CrossLinks™ lets you tie your ProQuest databases to your other full-text resources - your OPAC, ejournals, SFX, and more. You simply tell ProQuest what resources you have; ProQuest finds the article citation and presents a linking icon that takes you to the full-text article in your library's other electronic holdings.

- * The ProQuest Library holdings feature allows you to add local holdings information to your ProQuest account and direct users to other resources in your library.

* Guided Search mode helps provide focused searching for novice and expert users alike. Users can narrow searches with elements such as author affiliation, descriptors, subjects, and others. They can choose to limit their search to publication year, age group, journal subset, intended audience, and more.

* ERIC PlusText™ now provides you with the option to include direct links to the ERIC Document Retrieval System (EDRS).

* ProQuest usage reporting now supports usage statistics for Professional Research Collections including search statistics and full-text article retrievals.

To Learn More

For more information on the benefits of ProQuest and the new release of ProQuest 5.1, please contact us at 800-521-0600 x3154.

Product Return Policy

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 7021 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you may be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

See Following Pages for Price List: (Excel spreadsheet included electronically)

B.2 LOT 2 - DOCUMENT DELIVERY SERVICES. (Access to and usage of database of document delivery resources is priced under Lot 1). Vendor shall provide machine-readable or print copies of published and unpublished materials in response to specific citation requests. Materials typically include journal and newspaper articles, conference papers and proceedings, annual reports, technical reports, dissertations and theses. Timely delivery of requested materials is a critical component of document delivery services. The vendor shall comply with US copyright law in providing all materials. Interlibrary loan (where return of materials is expected), records management services, or database creation services are not appropriate under this contract.

____ **DOCUMENT RETRIEVAL** (associated fees such as verification, royalty, redistribution fee)

 X **DELIVERY**

____ X Regular - method: electronic, fax, regular mail,

____ Rush - method: electronic, fax, regular mail, priority mail, messenger, etc.

SUPPORT SERVICES AND PRODUCTS

____ **Documentation.** The vendor shall provide customers with complete user documentation on the content and use of the products/systems offered, e.g. manuals, reference guides, and database descriptions. The vendor shall provide members with a minimum of one set of user documentation - in print or electronic form - at no charge.

____ **Search Software.** The vendor may offer proprietary software associated with the vendor's system/products. Such software might include specialized software for retrieval, manipulating search results, managing licenses, tracking document delivery, etc., but not standard commercially available software such as word processing or dBase software is not to be offered.

____ **Product Installation.** The vendor may provide services to install software to retrieve electronic publications/databases associated interfaces and fixed media products as requested by the member (e.g. installing databases in LAN, WAN or mainframe environments.) Installation shall be billed as a one time flat fee, not on an hourly basis.

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 X **Basic FEDLINK Discount Rate.** (The prices offered in this proposal represent a discount of 0 % from Commercial rates.) The basic discount for FEDLINK customers shall be made available to both transfer pay and direct-pay customers on an equal basis.

 X **Special Discounts.** Vendors may offer introductory, trial-offer, volume or other special incentive discounts for FEDLINK customers. Special discounts may be made available to all FEDLINK customers or may be offered only to customers with particular requirements.

Ordering Dissertations and Theses

To Search for available dissertations, go to the following URL:
<http://tls.il.proquest.com/hp/Support/DServices/order/>

When you find titles you want in the Dissertation Abstracts database, first check to see if they're available in full text from UMI. Over a million of them are; their citations include a UMI publication number. Titles UMI can't supply are clearly noted.

Dissertations and theses are generally available in your choice of formats: unbound paper, softbound paper, hardbound paper, microfilm, and microfiche. We custom-make copies from the microfilm masters in our vaults when we receive orders, so dissertations and theses can be returned only if there are production defects.

PRICE LIST				
	Microfilm/fiche	Softcover Paper	Hardcover Paper	Dissertation Express Unbound Paper
Fedlink	\$37.00 each	\$41.00 each	\$50.00 each	\$32.00 each

Price List continues on following pages (Excel Spreadsheet included electronically)

Product Return Policy

The products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you may be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

Books On Demand ®

Out of print, but not hard to find

We maintain master copies of more than 150,000 out-of-print books, available for xerographic reproduction on demand. They include titles in almost every subject. If you've been looking for a reading copy of a hard-to-find title -- anything from a Gutenberg Bible to last year's highly specialized scientific publication -- Books on Demand may be the answer.

Our vaults contain thousands and thousands of copyright-cleared books, ready for black-and-white reproduction the minute you place your order.

Whether you know the title you want or prefer to rely on serendipity, it's easy to search and browse this vast treasury online. And, once you find a book you want, it's just as easy to place your order over the Web (or print and mail/e-mail or fax our order form).

Why not see for yourself?

To search **citations** of out-of-print titles, go to the following URL:

<http://wwwlib.umi.com/bod/search/basic>

Note: Pricing varies dependent on # of pages and format (hard bound, soft bound, microform)

Product Return Policy

The products you order are custom produced and can be returned only if:

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- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you will be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so. **cd-rom/image cancellation policy** -- see license agreement

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

UMI® PAGE PRINTS

Your Personal Time Machine from UMI®

Page Prints create an attractive record of memorable events. These elegant reproductions of newspaper pages put history on display in your library, home, or office.

Page Prints are reproductions of pages from almost any US newspaper. We offer over 7,000 different papers, most from the first issue. And there's no better way to relive historical events than with the actual accounts from the newspaper of your choice.

You can use Page Prints to create a historical display or to commemorate a special day in your life. And they make perfect gifts to mark birthdays, anniversaries, graduations, and other events.

Each Page Print is reproduced on durable photographic paper that retains its original appearance for years. You can choose pages in three "editions":

		PRICE
First Edition -- a 17" x 23" full-page reproduction protected by unbreakable styrene and silver-tone frame.	Semigloss Print	\$44.50
	Semigloss w/Silver Chrome Frame	\$63.50
Second Edition -- Medium-sized 11" x 14" page with styrene shield and silver-tone frame.	Semigloss Print	\$37.50
	Semigloss w/silver Chrome Frame	\$57.00
Final Edition -- A photographic 8" x 10" miniature with attractive wood and gold-tone frame, protected by shatterproof styrene.	Semigloss Print	\$32.00
	Semigloss w/Wood Frame	\$44.50

Extra Charge for Express Services:

5 days, not counting the day we take the order.
 \$25.00 First Print unframed (\$5.00 for each additional print)
 \$25.00 per Print framed

Rush Service:

2 days, not counting the day we take the order
 \$100.00 First Print (\$25.00 for each additional Print)

All three page sizes are also available unframed.

To place your order, select the newspaper you want for your Page Print. Note the newspaper edition, city, state, date, page number, and quantity desired. Then call 1-800-521-0600 x2214. Most Page Prints will be delivered in two to four weeks.

2003 PHONEFICHE PRICING

Phonefiche telephone directories on microfiche save valuable space in reference rooms and last for decade after decade. They are filmed directly from the originals (including the complete Yellow Pages entries), so accuracy is guaranteed.

Thousands of directories for communities in the US and around the world are available individually or in economical packages. Phonefiche is the only product of its kind that can provide libraries with a program of current telephone directories on microfiche.

FORMATS:

Full image

COVERAGE DATES:

1986-2002

MEDIA:

microfilm

PHONEFICHE PRICING		
Individual Directories		
U.S.		\$25.00
Canada		\$25.00
Other International Directories		\$55.00
Backfile Directories on Silver Halide Microfiche (minimum order \$300)		\$55.00
Library Categories		
Category 1 (populations 1,500,000 and up)		\$ 785.00
Category 2 (populations 750,000 and up)		\$ 1,505.00
Category 3 (populations 500,000 and up)		\$ 2,020.00
Category 4 (populations 300,000 and up)		\$ 3,095.00
Category 5 (populations 150,000 and up)		\$ 4,890.00
Category 6 (populations 70,000 and up)		\$ 7,785.00
Category 7 (populations 40,000 and up)		\$ 10,460.00
Category 8 (populations 25,000 and up)		\$ 12,075.00
Category 9 (populations 15,000 and up)		\$ 13,910.00
BEST BUY> Category 10 (all available U.S. directories)		\$ 16,235.00
Category 11 (Phonefiche Worldwide)		\$ 22,785.00
State Packages		
State		
Alabama		\$ 495.00
Alaska		\$ 150.00
Arizona		\$ 380.00
Arkansas		\$ 505.00
California		\$ 1,220.00
Colorado		\$ 525.00
Connecticut		\$ 565.00
Delaware		\$ 110.00
District of Columbia		\$ 50.00

Florida	\$ 555.00
Georgia	\$ 785.00
Idaho	\$ 235.00
Illinois	\$ 1,020.00
Indiana	\$ 495.00
Iowa	\$ 535.00
Kansas	\$ 510.00
Kentucky	\$ 665.00
Louisiana	\$ 495.00
Maine	\$ 215.00
Maryland	\$ 350.00
Massachusetts	\$ 575.00
Michigan	\$ 780.00
Minnesota	\$ 495.00
Mississippi	\$ 490.00
Missouri	\$ 630.00
Montana	\$ 235.00
Nebraska	\$ 215.00
Nevada	\$ 25.00
New Hampshire	\$ 190.00
New Jersey	\$ 490.00
New Mexico	\$ 280.00
New York	\$ 1,140.00
North Carolina	\$ 495.00
North Dakota	\$ 260.00
Ohio	\$ 945.00
Oklahoma	\$ 570.00
Oregon	\$ 395.00
Pennsylvania	\$ 915.00
Rhode Island	\$ 165.00
South Carolina	\$ 505.00
South Dakota	\$ 170.00
Tennessee	\$ 640.00
Texas	\$ 2,095.00
Utah	\$ 210.00
Vermont	\$ 130.00
Virginia	\$ 400.00
Washington	\$ 535.00
West Virginia	\$ 410.00
Wisconsin	\$ 780.00
Wyoming	\$ 215.00
State Capitals	\$ 945.00
Make Your Own Package	
Any 1 directory	\$ 25.00
Any 5 directories	\$ 100.00
Any 10 directories	\$ 205.00

*U.S. and Canadian directories only. Choose any number and combination of available directories to make your own custom package. \$20.00 per directory

Major Metropolitan Areas	
Baltimore	\$ 180.00
Boston	\$ 170.00
Chicago	\$ 590.00
Cincinnati	\$ 145.00
Cleveland	\$ 180.00
Dallas-Ft.Worth	\$ 115.00
Denver	\$ 115.00
Detroit	\$ 340.00
District of Columbia	\$ 150.00
Houston	\$ 170.00
Los Angeles	\$ 575.00
Miami	\$ 85.00
New York	\$ 340.00
Philadelphia	\$ 180.00
International Packages	
Asia	\$ 250.00
Canada	\$ 3,030.00
Ontario	\$ 2,040.00
Quebec	\$ 1,195.00
China	\$ 110.00
Great Britain	\$ 2,735.00
Japan	\$ 85.00
Puerto Rico	\$ 210.00
Switzerland	\$ 145.00
Taiwan	\$ 60.00
All International	\$ 6,540.00
Phonefiche Accessories Available - Please call for pricing	

Product Return Policy

The microform products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you may be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

B.3 LOT 3 - VENDOR ASSOCIATED PUBLICATIONS [LOT 3 IS ONLY OPEN TO VENDORS WHO QUALIFY UNDER LOT 1 and/or LOT 2.] (Access to and usage of database listing of other associated publications is priced under Lot 1). Vendors and publishers that offer electronic database/publications under Lot 1 may also provide their commercial off-the shelf print, video, microform or multimedia publications. The vendor shall provide a catalog of available publications; a printed list of publications attached as a supplement to Lot 3 is acceptable. (Book jobbers and serials agents are covered by separate LC/FEDLINK solicitations and agreements and are not the subject of this procurement).

 X **FIRM ORDER (NON-SERIAL TITLES)**
 X **CONTINUATIONS, ANNUAL UPDATES**
 X **SUBSCRIPTION (SERIAL TITLES)**

Discounts. All prices and discounts shall be submitted to LC/Contracts for approval before being incorporated into the contract and made available to customers. Customers with substantially similar requirements shall be offered the same prices and discounts.

 X ¹ **Basic FEDLINK Discount Rate.** (The prices offered in this proposal represent a discount of **10 % from Commercial rates.) The basic discount for FEDLINK customers shall be made available to both transfer pay and direct-pay customers on an equal basis.

¹For the first year of any microform subscription (newspaper or journal), we will offer a 10% discount. We will offer a 15% discount off of newspaper subscriptions for customers who qualify as members of K-12 (kindergarten-12th grade market)

For any new microfilm backfile order, we will offer a 10% discount off the total value of the order. For all microfilm purchases, we will waive shipping and handling for FEDLINK. This represents a 3-5% discount.

Volume discount.

15% discount on orders exceeding \$50,000;
20% discount on orders exceeding \$100,000

 X **Special Discounts.** Vendors may offer introductory, trial-offer, volume or other special incentive discounts for FEDLINK customers. Special discounts may be made available to all FEDLINK customers or may be offered only to customers with particular requirements.

****Exceptions:** The following are not eligible for the discount program: Chicago Tribune microform, Japan Times, Mainichi News, Beijing Review, some third-party (purchased) serials titles (American Chemical Society, SIM catalog numbers 50,000 range; IEEE; Micromedia, SIM catalog numbers 35,000 range; Haworth Press, SIM catalog numbers 51,000 range; and American Institute of Physics, SIM catalog numbers 38,000 range) and purchases involving significant ancillary services are excluded. Microform Serials/Collections/Dissertations Discounts may not be applied toward any electronic products (ProQuest or Chadwyck-Healey), renewals, invoices, or outstanding orders. Not redeemable for cash. Discount may not be combined with any other special offer, nor may it be applied to delivery options or handling fees. Offer valid in the USA and Canada only.

UMI® Serials and Newspapers in Microform

The UMI® Serials and Newspapers in Microform program offers the largest and most comprehensive selection of periodicals, journals, newspapers, and other serials literature in microform available anywhere. We have over 21,000 distinct periodicals (more than 10,000 currently published) and 7,000 newspapers from around the world.

Online Serials Title List and Pricing Catalog is available at the following URL:

<http://wwwlib.umi.com/sim>

Microforms from UMI have been in use for nearly 60 years, so their benefits are well known and well proven. And having the SIM catalog available online provides you with quick and easy access to the information you need.

For example, you can use the online version of the SIM catalog to:

- Look up the bibliographic information of a title
- Check availability of a title
- Find the price of a title
- Order a title and/or collection of titles
- Request a quote for a title or collection of titles
- Identify "gaps" in your holdings

Pricing

Prices and products are subject to change without notice. Pricing for the lowest demand periodicals reflects the costs of filming for a low number of customers. Please note: a 5% processing fee will be assessed to cover additional handling charges for all microfiche titles delivered quarterly.

NOTE: Our Serials titles are also indexed in the KG Saur's **Guide to Microforms In Print** Index.

Newspaper Subscription microform Price List continues on following pages (Excel Spreadsheet included electronically)

Newspaper title list is included through online URL:

<http://wwwlib.umi.com/nim>

Please note: As we upgrade our computer systems, additional pricing will be made available online through our website. Custom quotations are always available by calling your sales representative at 800-521-0600, x7021.

Subscription Services

When you order titles on subscription, you receive the microform edition of your serials automatically. Toward the end of the subscription year you will receive a renewal notice in the renewal month you select. The choice to renew is yours. All the current-year titles listed in this catalog are available through UMI's Subscription Services, which functions much like a subscription to a newspaper or periodical in paper.

Our Subscription Service includes these customer benefits:

- Frequency Option
- Status Reports
- Customized Renewals
- No Obligations...No Surprises

Frequency Options

You can choose quarterly frequency for hundreds of periodical titles on microfiche. This frequency option is available to periodical subscription customers only. Please note: a 5% processing fee will be assessed to cover additional handling charges for all microfiche titles delivered quarterly.

Shipping frequencies for subscription newspapers vary, with most titles being shipped at least monthly.

Status Report

At your request, you can receive a semi-annual periodical status report that lists each of your subscription titles and its shipment status. Your Periodical Subscription Status Report is a tailored document designed as a serials management tool for each individual subscriber.

Standing Orders

You may prefer to order the latest publication year and succeeding years on a standing-order basis. Volumes are shipped as they become available, and you are invoiced with each shipment at the price in effect at that time. If you prefer standing orders, simply specify the publications to be placed on standing order, and they will be shipped promptly as they become available, without follow-up on your part. You may cancel a standing order at any time. Status reports are not automatically sent to standing-order customers, but can be requested by calling a customer service representative.

One-Time Orders

Any item in the catalog can be ordered as a one-time-only purchase. Please contact your customer service representative. You will be invoiced at the time of shipment, at the price in effect at that time.

Please allow two to four weeks for shipment of available titles. As part of UMI's continuous production process, we expedite the delivery of orders for most retrospective microform products. Titles not yet filmed will take longer for shipment. Current years will be shipped when available.

UMI Filming Policies

Priorities

Your microform copies are produced on demand, so the number of orders we receive for a title can affect its availability; the titles in great demand become available sooner than those less in demand. The lowest-demand titles

could take up to three years to ship. Unfilmed and unpriced backfiles with an "Inquire" designation appear to designate rights granted by our contact with the publisher and to aid librarians who depend on our records for bibliographic purposes. This material will not likely ever become available from UMI.

Minimum Order Policy

UMI will film titles based on demand. Titles new to the program will be assessed for minimum orders after two calendar years from their appearance in the catalog. Titles already in the program will be evaluated on an annual basis. When ordering a title that has not reached the minimum order volume, customers will be encouraged to place the title on standing order instead of subscription to avoid collection of payment in advance for a title that may be canceled later.

Pricing

Prices and products are subject to change without notice. Pricing for the lowest demand periodicals reflects the costs of filming for a low number of customers. Please note: a 5% processing fee will be assessed to cover additional handling charges for all microfiche titles delivered quarterly.

Filming May Not Be Complete, and Inquire Titles

A small asterisk indicates material not yet filmed. UMI has the rights to film these volume/years, but in most cases we have experienced very little or no demand for them.

Unpriced volumes/years marked with an asterisk and appearing with an "Inquire" designation cannot be ordered. Interest in these periodicals can be registered with your UMI Customer Service Representative. UMI will periodically review demand for this material, but there are no plans to film it; filming will be done only in rare instances.

35mm-Only Periodicals

35mm-only titles represent those that are oversized or those that have generated the least demand among periodicals in UMI's collection. These titles are available in 35mm silver rollfilm only (positive or negative polarity) and they may take longer to produce than other periodicals.

Non-Silver Option

You can order the current volume/year and future volume/years for periodicals on a non-silver film at 15% less than the listed price. Vesicular-type film is available for most current year newspapers; some newspapers and periodicals ordered on negative polarity non-silver microform are produced on diazo-type film. Please contact your UMI Customer Service Representative for pricing. If the non-silver option is not specified on your order, silver film will be supplied.

A few serials titles, such as those in color, some film types that UMI distributes for other micropublishers, and low-demand publications, are available on silver film only. Serials available from other micropublishers are indicated with notes.

Backfile volumes of periodicals are available on silver only. Newspaper backfiles are available on vesicular film for The New York Times, Los Angeles Times (selected years, both Record and Library editions), The Christian Science Monitor, The Wall Street Journal (Eastern edition), and USA Today. All other newspaper backfiles are available on silver only.

Specifications

UMI microfilm and microfiche editions are complete full-page reproductions of the original documents. They are made on silver polyester-base microfilm and meet the requirements of ANSI/AIIM Standards. A non-silver option is available for all current-year serials (except low-demand titles) and for backfile years of some newspapers.

Recommended storage temperature is 70 F (21 C) or lower with a relative humidity of 20-30% as specified in the ANSI Standard IT 9.11.

- Silver gelatin microfilm (16mm and 35mm) on four mil polyester base; conforms to ANSI/NAPM Standard IT 9.1 and ANSI/AIIM MS14.
- Silver gelatin microfiche (105 mm x 148 mm) on seven mil polyester base; conforms to ANSI/NAPM Standard IT 9.1 and ANSI/AIIM MS5.
- Vesicular microfilm (35mm) on 3.6 mil polyester base; conforms to ANSI/NAPM Standard IT 9.12
- Vesicular microfiche (105mm x 148mm) on 4.3 mil polyester base; conforms to ANSI/NAPM Standard IT 9.12
- Diazo microfiche (105mm x 148mm) on 4.4 mil polyester base; conforms to ANSI Standard IT 9.5
- Positive or negative polarity optional for most titles
- Enlarged eye-readable titles (microfilm 1976 on)
- No microfilm splices
- Microfilm reels conforming to ANSI/AIIM MS34
- Microfilm reel design with optional film-anchoring capability
- Neutral pH microfilm cartons with appropriate title and indexing information
- Microfiche envelopes suitable for storage.

Periodicals

35mm Microfilm – Silver and Vesicular

- Reduction ratio nominally 1:18*
- 2A cine format

16mm Microfilm – Silver

- Reduction ratio nominally 1:24*
- 2B comic format
- “M” type, Kodak Ektamate, and Recordak cartridges available

Microfiche – Silver and Non-silver

- Reduction ratio nominally 1:24*
- 98-page format
- Opaque white title backing (silver)

- Opaque black title backing (vesicular)
- Negative polarity on diazo film for some titles

Elsevier Publications

(1986 and prior volumes; for 1987 forward, please refer to the specifications above)

- Reduction ratio 1:25
- Some titles have been photographed at a reduction rate of 1:30 to accommodate oversized titles
- Most titles available in 2A cine format
- Silver
- The 35mm film consists of a 16mm original contact-printed onto 35mm duplicating film

American Chemical Society Publications

- Reduction ratio nominally 1:24*
- 2B comic format
- 35 and 16mm: diazo, with exceptions of *Analytical chemistry*, *Environmental science & technology*, *CHEMTECH*, and *Chemical and engineering news*, which are silver
- Microfiche: diazo
- The 35mm film consists of a 16mm original contact-printed onto 35mm duplicating film

Haworth Press Publications

- Reduction ratio 1:24
- 1B comic format
- 35mm: silver or diazo
- Microfiche: diazo, positive polarity

American Institutes of Physics Publications

- Reduction ration 1:21 to 1:24
- Silver
- The 35mm film consists of a 16mm original contact-printed onto 35mm duplicating film
- All 1972+ editions are bar coded and blip coded for automatic searches.

Newspapers

- 35mm Microfilm – Silver and Vesicular
- Reduction ratio 1:16-1:21**
- 1B comic format, 2B comic format, or 1A cine format, depending on the title ordered
- Vesicular film available in positive polarity only. For availability of negative polarity film for selected titles, please inquire.

Microfiche – Silver and Non-Silver

- Reduction ration 1:26 and 1:36**
- Negative polarity on diazo-type film for some titles

*To accommodate oversized journals, reduction ratios may vary from those specified.

**To accommodate newspapers of various sizes, reduction ratios may vary.

Packing Lists

Packing lists, included with every shipment, indicate all items in your order. If an item cannot be shipped, its item number will be circled in the far right column of the packing list. Circled items will usually be shipped within two months. The packing list also informs you of any items not immediately available.

Be sure to check the shipment carefully when you receive it to make sure all items that are indicated on the packing list as shipped are actually there. Please note that we strongly recommend that you claim missing materials within six months to receive a replacement at no charge.

Product Return Policy

Unless you specify otherwise on your order, UMI will produce and ship 35mm positive silver film. The microform products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error or fail to specify a desired format, polarity, or film type.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you will be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

Invoices

Invoices are sent under separate cover to the "bill to" name on your order. You are invoiced for only those items that have actually been shipped (except for subscription orders). Status will be given on items not shipped. You can request a customized status report at any time to determine the subscription titles shipped. Please call Customer Service toll free at 800-521-0600, ext. 2873, for details. Back-ordered items are shipped and invoiced separately as soon as available.

Invoice terms are net 30 days. We reserve the right to assess a late-payment fee on past-due invoices.

Moneys left on account with UMI for a period of one year or more may be assessed an administrative service charge.

UMI® Research Collections

bring unique primary resources to your library in compact, long-lasting microform. Reproduced in full image from originals in libraries and private collections around the world, UMI Research Collections make it easy for library users to study the literature--in detail, and in a single location. With Research Collections, you can read a hand-written letter from Thomas Jefferson, study the FBI files on the assassination of John F. Kennedy, or browse an 18th-century primer. History comes alive with photographic reproductions of original documents.

To learn more, consult the Research Collections catalog, which you can access via an alphabetical index, a topical index, or a keyword search. If you have specific questions about collection content, contact your Account Representative. Printed guides for most collections are available for previewing.

Price List continues on following pages (Excel Spreadsheet included electronically)

2002 DISSERTATION PRICE MANUAL

CONFIDENTIAL

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	FILM*	FICHE*	SOFT BOUND	HARD BOUND	DISS EXP UNBOUND	PDF Download	Retro Conversion	PDF Subject Sub-Sets	DATE CHANGE
US & POSSESSIONS/CANADA									
Regular Orders								Delivered on CD-ROM	
FEDLINK	\$37.00	\$37.00	\$41.00	\$50.00	ILL office \$28.00 Individual \$32.00	\$25.00	\$12 to \$15 Based on volume	\$40.00	1/1/02
BRITISH DISSERTATIONS (1988-1992)									
Regular Orders	\$72.00	\$72.00	\$126.00	\$136.00			N/A		1/1/95
(No Acad or Nonacad rates available for British dissertations.)									
(No standing order discounts or other types of discounts per terms of agreement with British Library)									
LARGE ORDER DISCOUNT SCHEDULE (WORLDWIDE)									
100-249 copies									2/3/87
250+ copies									2/3/87
SHIPPING & HANDLING (WORLDWIDE)									
Air or Best Way									2/3/87
Included in price of dissertation.									
RUSH SERVICE									
Discontinued									1/1/95
									1/1/95
									1/1/95
BLITZ SERVICE -									
Discontinued									1/1/95
									1/1/95

* Negative format film or fiche -- 25% more than listed price.

Effective July 1, 2001 a majority of titles will be filmed in 105mm only.

Titles may be available in 35mm only.

DISSERTATION ABSTRACTS INTERNATIONAL	Fedlink	DATE CHANGE
A or B, Paper	\$1,805	1/1/02
A & B, Paper	\$2,720	1/1/02
A or B, Fiche	\$1,250	1/1/02
A & B, Fiche	\$1,660	1/1/02
*C Fiche	N/A	
C Paper	\$2,540	1/1/02
Individual Volumes, A or B Backfile	\$180	1/1/02
Individual Volumes, C Backfile	\$615	1/1/02
*Subject Subsections, Fiche	N/A	
*Index Subsection A & B, Fiche	N/A	
Author Index Only, Paper		
Subscriber	\$225	1/1/02
Non-subscriber	\$265	1/1/02
Author Index Only, Fiche		
Subscriber	\$135	1/1/02
Non-subscriber	\$200	1/1/02
*Not available beginning in 1994		
AMERICAN DOCTORAL DISSERTATIONS		
Hard Bound	\$265	1/1/02
(Softbound discontinued 1993)		
OTHER SUBSCRIPTIONS		
MASTERS ABSTRACTS (with index) Bi-monthly updates	\$705	1/1/02
Cumulative Index purchased separately		
(Vol. 1-15)	\$100	1/1/02
(Vol. 1-30)	\$200	1/1/02

CDI INDEX

	LIBRARY BOUND WORLDWIDE	FICHE WORLDWIDE	DATE CHANGE
MAIN SET (1861 - 1972)			
Transferred to BOD program			
5-YEAR CUM (1983-1987)			
CDI 5-Year Cumulation	\$12,300	\$9,710	1/1/02
SCIENCE PKG +AUTHOR INDEX Volumes 1-9 & 20-22	\$9,710	\$7,480	1/1/02
SOCIAL SCI/HUMAN + AUTHOR INDEX Volumes 10-22	\$10,415	\$8,335	1/1/02
AUTHOR INDEX Only	\$990	\$790	1/1/02
10-YEAR CUM (1973-1982)			
CDI 10 Year Cumulation 38 Volumes	\$22,960	\$18,365	1/1/02
SCIENCE PKG + AUTHOR INDEX 21 Volumes	\$14,200	\$11,395	1/1/02
SOCIAL SCI/HUMAN + AUTHOR INDEX 23 Volumes	\$15,525	\$12,455	1/1/02
AUTHOR INDEX Only	\$1,860	\$1,510	1/1/02
ANNUAL CDI SUPPLEMENTS			
COMPLETE SET, VOLS 1-5	LIBRARY BOUND US/CAN	FICHE US/CAN	
1984-1998, per year	\$3,265	\$2,760	1/1/02
1999			1/1/02
SCIENCE PKG + AUTHOR INDEX (VOLS 1,2, & 5)			
1984-1998, per year	\$2,385	\$2,015	1/1/02
1999			1/1/02
SOCIAL SCI/HUMAN + AUTHOR INDEX (VOLS 3,4, & 5)			
1984-1998, per year	\$2,385	\$2,015	1/1/02
1999			1/1/02

CDI INDEX (continued)

	LIBRARY BOUND FEDLINK	FICHE FEDLINK	DATE CHANGE
INDIVIDUAL CDI VOLUMES			
All Individual Volumes	\$765	\$680	1/1/02
10-Yr Cum, 5-Yr Cum, and Supplements (Main Set in BOD Program)			
AUTHOR INDEXES			
10-Yr Cum (Vols 33-38)	\$1,860	\$1,480	1/1/02
5-Yr Cum (Vols 20-22)	\$990	\$775	1/1/02

SHIPPING & HANDLING CHARGES - CDI

-----		--- % of Order Price ---	
		Library	
		Bound	
-----		-----	
DESTINATION	METHOD		
US & CANADA	Surface	2%*	7/1/02
*not applicable to Fedlink Orders			

DATRIX SEARCHING

Domestic	\$35.00	1/1/00
Customers Outside the U.S. & Canada	\$35.00	1/1/94
Express Shipment - North America Only	\$12.25	1/1/94

PUBLISHING SERVICES

		DATE CHANGE
FULL PUBLISHING SERVICE	FEDLINK	
Doctoral Dissertations	\$55.00	1/1/00
Masters Theses	\$45.00	1/1/00
ABSTRACT PUBLICATION ONLY		
Doctoral Dissertations	\$55.00	1/1/00
Masters Theses	\$45.00	1/1/00
PUBLISHING FEE FOR SCHOOL NEGATIVES	\$60.00	1/1/00
COPYRIGHT SERVICE (Dissertation or Masters Theses)		
Application, preparation, and submission (for the author) of the required copies, paperwork, and \$30.00 registration fee.	\$45.00	7/1/99
COPIES FOR SCHOOL/AUTHOR AT TIME OF PUBLICATION**		
Author - Microfiche	\$15.00	1/1/00
Author - Xerographic Softbound	\$26.00	1/1/00
Author - Xerographic Library Bound	\$32.00	1/1/00
School - Microfiche	\$13.00	1/1/00
School - Xerographic Softbound	\$24.00	1/1/00
School - Xerographic Library Bound	\$30.00	1/1/00
BINDING FEE		
For original dissertation/masters theses	\$16.50	1/1/00

** Negative is double regular fiche/film price.

All prices are in U.S. dollars.

DISSERTATION ABSTRACTS ONDISC

DAO - COMPLETE (A & B)	WORLDWIDE	DATE CHANGE
Current Product (1 disc) 2000 forward	\$4,700	1/1/02
Archival I (1861-1974)	\$1,115	1/1/02
Archival II (1975-1982)	\$1,115	1/1/02
Archival III (1983-1988)	\$1,115	1/1/02
Archival IV (1989-1993)	\$1,115	1/1/02
Archival V (1994-1996)	\$1,115	1/1/02
Archival V (1997-1999)	\$1,115	
Complete (A & B) Archival	\$5,675	1/1/02

DAO MULTIPLE SUBSCRIPTIONS

DAO	FIRST COPY PRICE	EACH ADDITIONAL COPY	DATE CHANGE
Complete - Current Product	\$4,700	\$450	1/1/02
Complete Archival	\$5,675	\$540	1/1/02

B. SCHEDULE OF SUPPLIES/SERVICES**PRODUCTS AND DATA RESOURCES OFFERED/SCHEDULE OF ITEMS (BLOCKS 19-24, SF1449)**

This is an Indefinite Delivery Indefinite Quantity Contract. The period of performance shall be one base year with five one-year options. Prices are firm and not subject to increase for each fiscal year performance period under this contract.

FEDLINK customers may sign basic software and database license agreements; however, terms and conditions of this contract take precedence. In the event any language in the terms and conditions of the license agreement conflict with the relevant FAR clauses or other federal law, the FAR clauses and federal law take precedence.

Prices, services, terms and conditions found in catalogs or brochures do not apply to the extent that they modify or conflict with the prices, services, terms and conditions of this contract.

Insert an "X" on the applicable line for each Lot and service offered

B.1 LOT 1 - ELECTRONIC DATABASES/PUBLICATIONS. Lot 1 is the core of this contract. It covers publishers and vendors who provide commercial off-the-shelf electronic materials in many publication formats: online database services, newsfeeds and current awareness services, gateway services, electronic serials, and CD-ROM and other fixed electronic media as described in Section C.1.2.1.

XX **ONLINE DATABASES, CURRENT AWARENESS, GATEWAYS, ELECTRONIC SERIALS (vendor's own publications), FIXED MEDIA CD-ROM, MAGNETIC TAPE, DISKETTE**

 Transactional/Pay as you go Pricing. The traditional method of pricing online services - access to the system and usage of its files priced on a per hour or per search basis, displays, prints, etc.

 X **Subscription Pricing.** Subscriptions may be offered for online services and electronic serials as well as for other fixed electronic media and print publications. Vendors shall describe subscriptions in terms of four elements: (what, for whom, how much and for how long).

 Block Pricing. The vendor may price in blocks of units of time, units of searches, documents to be delivered, etc. Vendors shall provide customers with a way to determine how much of a block they purchased has been used and how much remains.

 X **Individual Items, Firm Orders.** Electronic information products/services that are purchased on a firm order basis, e.g. CD-ROMs that are not serial publications, vendor search software, documents, print publications, training, etc.

 X **Customer-Specific Pricing.** Vendors may offer special prices to individual customers. The specialized electronic publications and research services in Lot 4 may be priced on a fixed price basis, with the same price offered to all customers, and/or may be described and negotiated for individual customers by the contracting officer.

 X License Fee.

 Archiving/Storage Fee.

SUPPORT SERVICES AND PRODUCTS

 XX **Documentation.** The vendor shall provide customers with complete user documentation on the content and

use of the products/systems offered, e.g. manuals, reference guides, and database descriptions. The vendor shall provide members with a minimum of one set of user documentation - in print or electronic form - at no charge.

XX **Training.** The vendor may provide training at the customer's site or at vendor facilities. (Travel and per diem rates shall not exceed government rate identified in the Joint Travel Regulations {JTR})

XX At customer's site (per student/group/per class/day)

XX In vendor facility (per student/group/per class/day)

XX Telephonic

XX Web-Based

XXX **Search Software.** The vendor may offer proprietary software associated with the vendor's system/products. Such software might include specialized software for retrieval, manipulating search results, managing licenses, tracking document delivery, etc., but not standard commercially available software such as word processing or dBase software is not to be offered.

 Product Installation. The vendor may provide services to install software to retrieve electronic publications/databases associated interfaces and fixed media products as requested by the member (e.g. installing databases in LAN, WAN or mainframe environments.) Installation shall be billed as a one time flat fee, not on an hourly basis.

 * **Customer Support.** The vendor must provide seven-day/ 24-hour support via an 800 number.

 * **Customer Support.** ProQuest Information and Learning Company provides seven-day/ 12-hour (8 AM - 12: midnight EST) support via an 800 number.

Discounts. All prices and discounts shall be submitted to LC/Contracts for approval before being incorporated into the contract and made available to customers. Customers with substantially similar requirements shall be offered the same prices and discounts.

***X **Basic FEDLINK Discount Rate.** (The prices offered in this proposal represent a discount of 5-8 % from Commercial rates.) The basic discount for FEDLINK customers shall be made available to both transfer pay and direct-pay customers on an equal basis.

 X **Special Discounts.** Vendors may offer introductory, trial-offer, volume or other special incentive discounts for FEDLINK customers. Special discounts may be made available to all FEDLINK customers or may be offered only to customers with particular requirements.

***Exception: third-party databases may not be eligible for the discount program.

The ProQuest® information service

provides access to thousands of current periodicals and newspapers, many updated daily and containing full-text articles from 1986. Our deep backfiles of archival material are also expanding daily as we digitize 5.5 billion pages from our distinguished microfilm collection.

See Pricing Chart for format/subscription availability.

ProQuest MARC Records

Connect your users to ProQuest® journals-*direct* from your library's online catalog.

ProQuest MARC Records will give library users access to your electronic journal holdings-straight from your library's OPAC. Links from your OPAC to ProQuest journals are provided by CONSER catalog records in MARC format for easy loading. (CONSER is a standard for high-quality bibliographic records for serials; for more information, see <http://lcweb.loc.gov/acq/conser/>.)

How it works

For a nominal per-record fee, ProQuest MARC Records delivers a set of bibliographic records describing the full-text titles available in your ProQuest subscription. Durable Links™ (URLs) are embedded in the 856 field of every record. Once you add these to your OPAC, library users can click on a journal title for a Search-for-Publication screen that lists the available issues.

How you benefit

- * Now you can easily represent your ProQuest content to end users, with direct links from your OPAC
- * Every catalog user can find the ProQuest publications you hold, complete with direct hyperlinks to the ProQuest system itself
- * Your systems librarian gets a turnkey solution with convenient monthly updates
- * You receive a script for the proxy server that identifies authorized users through a password-based authentication process

ProQuest SiteBuilder

(available with your ProQuest online subscription at no additional cost) helps librarians produce complete, ready-to-load Web pages that can be added to a library's Web site and used by any library patron. SiteBuilder users can easily create web pages that guide users to specific information, whether for reading lists, electronic title lists, or customized searches.

SiteBuilder is a knowledge management tool that makes it easy for librarians to focus on what they do best-manage information. You need not be a programmer to create SiteBuilder pages-you don't even have to know HTML.

SiteBuilder is made possible by Durable Links technology. Durable Links provide permanent access to specific articles, publication lists and tables of contents, and ProQuest searches that you have defined. Only a SiteBuilder administrator or builder, using the Link Editor, can change these links to perform a different search or retrieve a different article.

A master link is a template for SiteBuilder links. It does not reference a specific document, search, or publication list; instead, it contains information to identify a ProQuest account, the type of service that is being requested, and optional access control restrictions. Document IDs, search query strings, and other specifics of the request are left out, so that you can change or add them later.

The master link generator allows you to create master links for each of the four basic SiteBuilder request types: Article Retrieve, Search by Word, Search for Publication, and Article Availability. Using these four master links, you can build a link to any article, search, or publication list available through ProQuest by simply supplying remaining request details.

Two tiers of ProQuest SiteBuilder privileges are available. Each institution decides which users have which tier of privileges.

- * General users can create simple access to specific articles that can be retrieved later without the need to login to ProQuest. Users simply click an icon to create a link that is copyright cleared and good for 30 days. Users can save these links in whatever form they prefer; for example, they can e-mail the links to themselves, or add them to a bibliography.

- * Users such as faculty and librarians can create ready-to-load Web pages. These users are provided simple templates (including templates for electronic magazine racks and e-journals lists), compatibility with other bibliographic software such as WebCT, Blackboard, and eReserves, and five-year Durable Links.

SiteBuilder meets the librarian's need for electronic databases that can be organized and integrated with other resources. While this is a new function for electronic databases, it is not a new task for librarians, who similarly categorized printed information when subject-oriented cataloging systems were invented. How is this service of use to libraries? Following are just a few examples.

Current Awareness Services

Research librarians can use SiteBuilder to offer a current awareness service for researchers by building custom pages for individual researchers. Each page can contain links to important articles, pre-defined searches, and journals relevant to the researcher's field.

Table of Contents Services

Web pages can be built (or e-mail messages sent) that link researchers to the tables of contents for the most recent issues of their favorite journals. Frequently accessed journals can be categorized and made electronically available to everyone on your intranet.

Article Delivery Services

When researchers request copies of articles or journals, librarians can build a Web page or e-mail message that links to the requested information. This eliminates the need for physical delivery services and circulation records. SiteBuilder can help manage reading lists and course assignments for distance learners. Faculty can build and edit SiteBuilder pages quickly and easily, and students can access copyright-cleared articles and journals from wherever they are with no time or space constraints.

Streamlined Reference Services

Reference librarians can create Web sites that contain links to specific articles, publications, and pre-defined searches to address common patron questions. This capability streamlines reference work by accommodating common questions, so more time can be devoted to unique questions.

Electronic Reserves

Traditionally, reserve librarians store paper copies of the articles in folders, one folder per section of each course. Unfortunately, this system encourages copyright violations, because students frequently make copies of the articles for themselves-a violation of the Fair Use clause in copyright law. However, all material accessed through ProQuest is copyright-cleared. We track usage; library staff are relieved of this task.

Many libraries have expressed interest in electronic reserve systems, which provides students access to electronic copies of articles. With ProQuest SiteBuilder, reserve librarians can construct a Web page for each section of a course, with links to appropriate readings. This electronic reserve eliminates the need for paper copies, and ensures compliance with copyright law. It also allows multiple users access to the same materials at the same time. SiteBuilder is also compatible with major reserve and course software packages (for example, eReserves, WebCT and Blackboard).

Remote/After Hours Access

Faculty, students, patrons and distance learners can all access information that you make accessible through ProQuest SiteBuilder any time they need it, 24 hours a day, seven days a week.

Offer Predefined Searches

You can use your librarians' searching expertise to create predefined searches that are made available to all users, and preserved for access any time. Additionally, users can automatically check for new information in a given field by periodically rerunning predefined searches.

Reading Room

You can use ProQuest SiteBuilder to allow quick access to commonly requested subject areas. You may wish to include all publications about economics, aerospace, current events, or any subject your students and patrons research frequently. You can also list local print and/or microform holdings, so users know where to find additional information offline.

As part of your ProQuest subscription, your institution will have access to SiteBuilder allowing your librarians and faculty to rapidly create Web pages for customized access to ProQuest content. We will be happy to further discuss SiteBuilder and its possible applications and uses with you.

ProQuest Local Administrator (LAD) Features List

The ProQuest Local Administrator lets ProQuest Online administrators customize their ProQuest features. ProQuest Administrators may update and access holdings information, change account preferences, create customized logins, and link to online usage reports all from within their LAD account.

Account Preferences

Click on Accounts Management to access the Accounts Preferences section of the Local Administrator and manage the preferences for your ProQuest site. Preferences are managed at three levels: for the account, for preference groups, and for users.

Department/Organization Level

The Department/Organization settings are accessed at the highest level of the account tree. These settings affect all users.

In this section you can specify contact information for the organization and the default fax number. This is the number the account will use when users request articles by fax.

Preference Group Level

Preference Group settings are the next level. These settings affect the users belonging to the selected Preference Group.

In this section you can:

- *Customize Library Branding for your site* Enter the URL of a site (for example, your library's site), and the text you want to display for the link. A link to your site will display in the gold navigation bar at the top of the ProQuest window.
- *Control the default method used for searching* Set the default search method to Full Text by checking the box, or to Citation/Abstract by clearing the box.
- *Control the default page at startup* Set the default opening page to the Collections Page by checking the box, or the default search page by clearing the box.
- *Manage access to ProQuest from the K-12 interface.* The K-12: ProQuest available check box lets you toggle between displaying a button letting users control access to ProQuest from the animated K-12 interface (checked) and hiding this button (cleared).
- *Control the Default Search Method.* Set the default search mode to Search for Publication (set the value to 0), Search by Word-Basic (1), Search by Topic (2), Search by Word-Guided (3), or Search by Word-Natural Language (4).
- *Control whether users can email articles* Select the checkbox to let users email articles from ProQuest, or clear the checkbox to prevent emailing.

- *Control whether users can change the fax number* Select the checkbox to let users change the default fax number when requesting articles by fax. Leave the checkbox cleared to restrict fax receipts to the number set in the Account level preferences.
- *Control users access to spelling variants* The spelling variants option lets users include variations in spelling of the search words when doing an Advanced Search in ProQuest.

The Turn Spelling Variants On/Off checkbox lets you control whether users can turn the search for spelling variants of their Search by Word terms on (checked) or off (cleared).

The Start with spelling variants enabled checkbox controls whether the search for spelling variants of terms is on (checked) or off (cleared) by default.

- *Control users access to related terminology* The related terminology option lets users include terms related to the search words when doing an Advanced Search in ProQuest.

The Turn Related Terminology On/Off checkbox lets you control whether users can turn the search for words similar to their Search by Word terms on (checked) or off (cleared).

The Start with Related Terminology enabled checkbox controls whether the search for words similar to the user's terms is on (checked) or off (cleared) by default.

- *Add a New User* You can add a new user by clicking the New User button and entering the appropriate contact information.

An Account Name/Password combination displays for the new user. We recommend that you change this default password to be something unique before assigning the combination to the user. You can change the password in the user properties.

User Section

User settings are the lowest level. These settings affect the individual user.

In this section you can:

- *Change a user's account password* You can change the user's password. Users cannot change their own password.
- *Specify the IP address ranges* You can set the IP ranges that identify the individual computers—including laptops—that the user can use to access ProQuest.

SiteBuilder DurableLink settings

Once your account has been set up with Sitebuilder, you can change the SiteBuilder DurableLink settings at each level—for the account, for a user group, or for an individual user.

Library Holdings

The Library Holdings feature lets you enter your library holdings into ProQuest, enabling ProQuest CrossLinks. These CrossLinks:

- Indicate to users whether an article they find in ProQuest is available in your library.
- Indicate the format of the articles' availability: CD-ROM, Paper, Microform or Electronic.
- Embed links in ProQuest citations to your other full text electronic resources.
- Specify notes about the articles or publications.

Local Administrator Properties

The Local Administrator Properties feature lets you change the account password.

Usage Reports

The Usage Reports feature lets you retrieve ProQuest usage reports that provide account-specific details such as usage summaries by account, site or user, search type, time or database. This information will show usage patterns, and popular searching mechanisms and databases. You can use this information to make sure that your ProQuest account meets the needs of your users—providing the right databases, supplying users with the correct access, and that the default settings are configured properly.

For complete information, see the Electronic Usage Reports FAQ in the **Training Resources Center** (<http://training.proquest.com>).

Customized Login Links

The Account Preferences section lets you set preferences for all users who access the account. The Customized Login Link lets you create a specialized login with specific settings. For example, you can create a customized login link for users who want to search newspapers, setting the default search to Full Text. You can create a second login link for others with the default search set to Citation/Abstract. Users can then select the link they want, and open ProQuest with the desired settings.

- *Control the default method used for searching* Set the default search method to Full Text by checking the box, or to Citation/Abstract by clearing the box.
- *Manage access to ProQuest from the K-12 interface.* The K-12: ProQuest available check box lets you toggle between displaying a button letting users control access to ProQuest from the animated K-12 interface (checked) and hiding this button (cleared).
- *Control users access to spelling variants* The spelling variants option lets users include variations in spelling of the search words when doing an Advanced Search in ProQuest.

The Turn Spelling Variants On/Off checkbox lets you control whether users can turn the search for spelling variants of their Search by Word terms on (checked) or off (cleared).

The Start with spelling variants enabled checkbox controls whether the search for spelling variants of terms is on (checked) or off (cleared) by default.

- *Control users access to related terminology* The related terminology option lets users include terms related to the search words when doing an Advanced Search in ProQuest.

The Turn Related Terminology On/Off checkbox lets you control whether users can turn the search for words similar to their Search by Word terms on (checked) or off (cleared).

The Start with Related Terminology enabled checkbox controls whether the search for words similar to the user's terms is on (checked) or off (cleared) by default.

- *Control the interface* You can set the interface to graphical, text, or Spanish.
- *Control the default database* Select which professional database to use in the default search.

Manage Administrative Assistant Accounts

The Administrative Assistant Accounts feature lets you set up accounts with limited privileges. For example, you can create accounts that let student assistants run usage reports without being permitted to change account settings.

ProQuest MARC Records Maintenance

Once your account has been set up to obtain ProQuest MARC Records, the MARC Records Maintenance feature lets you manage your MARC records, linking your library to ProQuest. You can:

- *Set up the delivery schedule* Control how often, and where the records are sent.
- *Set up durable link options* Control how the durable links used in the MARC records function.

Database Features:

ADA-Compliant Interface

ProQuest now offers a text-based, alternate accessible interface optimized for screen reader software. Compliant with Section 508 of the Americans with Disabilities Act, it follows recommendations for Priority A Checkpoints developed by the World Wide Web Consortium. The interface uses the same familiar ProQuest search syntax as the graphical interface and is available from a link in the traditional interface. It is compatible with major third-party screen readers and magnification software such as JAWS, Window-Eyes, and ZoomText.

Spanish-Language Interface

The new Spanish-language interface makes it quicker and easier for Spanish-speaking patrons to use ProQuest and find the information they want because it delivers the main ProQuest search screens and the online Help sections in Spanish. ProQuest 5.1 also offers a Spanish version of the popular Topic Finder function - allowing users to browse categories hierarchically in Spanish to find potentially relevant topics. And the renowned ProQuest Thesaurus lets users search the Thesaurus for terms in Spanish and click "Add" to automatically add the English equivalent to their search query (search queries must be in the language of the collection being searched).

Expanded Current File

ProQuest 5.1 expands the rolling file of current content from 2-3 years of coverage to 3-4 years of coverage - providing users with access to a larger range of content.

Remote Authentication

ProQuest 5.1 makes remote authentication easy for you because the system now supports the option of hosting the access methods for your remote users.

ProQuest Interface Enhancements

The new ProQuest 5.1 interface enhancements make using ProQuest more convenient than ever. Check out some of the great new features:

- * The ProQuest Thesaurus in both the Search Guide and Advanced Search offers more options that simplify the searching process. Users can now search within the ProQuest Thesaurus rather than just browsing by letter. Also, Thesaurus terms can now be added automatically to your search query in Basic, Guided, and Advanced searches.
- * A new Date Search utility in the Search Guide and Advanced Search features enables limiting searches to: the last seven days, the last 30 days, the last month, the last quarter, the last year, on or before a specified date, and between specified dates.
- * Topic Finder and Browse Lists features are now available for ProQuest Research Library™, ProQuest Discovery™, Academic Research Library, ABI/INFORM Complete™, and ABI/INFORM Research™, in addition to the currently supported ABI/INFORM Global™ and Periodical Abstracts Research II.
- * The Browse Lists capability now lets users search for terms within lists of personal names, location and places, companies, and subjects. In addition, "click to" page numbers take you to the various pages of the Browse list.
- * The Collections screen includes new performance and user interface improvements.

Professional Research Collections (Third-Party Databases)

ProQuest 5.1 adds a number of new features to the Professional Research Collections (MEDLINE® with Full Text™, ERIC PlusText™, CINAHL® Database with Full Text, AGRICOLA PlusText™, PsycINFO® PlusText™, and BasicBIOSIS® PlusText™) in ProQuest, including:

- * ProQuest CrossLinks™ lets you tie your ProQuest databases to your other full-text resources - your OPAC, ejournals, SFX, and more. You simply tell ProQuest what resources you have; ProQuest finds the article citation and presents a linking icon that takes you to the full-text article in your library's other electronic holdings.
- * The ProQuest Library holdings feature allows you to add local holdings information to your ProQuest account and direct users to other resources in your library.

* Guided Search mode helps provide focused searching for novice and expert users alike. Users can narrow searches with elements such as author affiliation, descriptors, subjects, and others. They can choose to limit their search to publication year, age group, journal subset, intended audience, and more.

* ERIC PlusText™ now provides you with the option to include direct links to the ERIC Document Retrieval System (EDRS).

* ProQuest usage reporting now supports usage statistics for Professional Research Collections including search statistics and full-text article retrievals.

To Learn More

For more information on the benefits of ProQuest and the new release of ProQuest 5.1, please contact us at 800-521-0600 x3154.

Product Return Policy

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 7021 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you may be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

See Following Pages for Price List: (Excel spreadsheet included electronically)

- B.2 LOT 2 - DOCUMENT DELIVERY SERVICES.** (Access to and usage of database of document delivery resources is priced under Lot 1). Vendor shall provide machine-readable or print copies of published and unpublished materials in response to specific citation requests. Materials typically include journal and newspaper articles, conference papers and proceedings, annual reports, technical reports, dissertations and theses. Timely delivery of requested materials is a critical component of document delivery services. The vendor shall comply with US copyright law in providing all materials. Interlibrary loan (where return of materials is expected), records management services, or database creation services are not appropriate under this contract.

_____ **DOCUMENT RETRIEVAL** (associated fees such as verification, royalty, redistribution fee)

 X **DELIVERY**

_____ **X** Regular - method: electronic, fax, regular mail,

_____ Rush - method: electronic, fax, regular mail, priority mail, messenger, etc.

SUPPORT SERVICES AND PRODUCTS

_____ **Documentation.** The vendor shall provide customers with complete user documentation on the content and use of the products/systems offered, e.g. manuals, reference guides, and database descriptions. The vendor shall provide members with a minimum of one set of user documentation - in print or electronic form - at no charge.

_____ **Search Software.** The vendor may offer proprietary software associated with the vendor's system/products. Such software might include specialized software for retrieval, manipulating search results, managing licenses, tracking document delivery, etc., but not standard commercially available software such as word processing or dBase software is not to be offered.

_____ **Product Installation.** The vendor may provide services to install software to retrieve electronic publications/databases associated interfaces and fixed media products as requested by the member (e.g. installing databases in LAN, WAN or mainframe environments.) Installation shall be billed as a one time flat fee, not on an hourly basis.

Discounts. All prices and discounts shall be submitted to LC/Contracts for approval before being incorporated into the contract and made available to customers. Customers with substantially similar requirements shall be offered the same prices and discounts.

_____ **X** **Basic FEDLINK Discount Rate.** (The prices offered in this proposal represent a discount of _____% from Commercial rates.) The basic discount for FEDLINK customers shall be made available to both transfer pay and direct-pay customers on an equal basis.

_____ **X** **Special Discounts.** Vendors may offer introductory, trial-offer, volume or other special incentive discounts for FEDLINK customers. Special discounts may be made available to all FEDLINK customers or may be offered only to customers with particular requirements.

Ordering Dissertations and Theses

To Search for available dissertations, go to the following URL:
<http://tls.il.proquest.com/hp/Support/DServices/order/>

When you find titles you want in the Dissertation Abstracts database, first check to see if they're available in full text from UMI. Over a million of them are; their citations include a UMI publication number. Titles UMI can't supply are clearly noted.

Dissertations and theses are generally available in your choice of formats: unbound paper, softbound paper, hardbound paper, microfilm, and microfiche. We custom-make copies from the microfilm masters in our vaults when we receive orders, so dissertations and theses can be returned only if there are production defects.

PRICE LIST				
	Microfilm/fiche	Softcover Paper	Hardcover Paper	Dissertation Express Unbound Paper
Fedlink	\$37.00 each	\$41.00 each	\$50.00 each	\$32.00 each

Price List continues on following pages (Excel Spreadsheet included electronically)

Product Return Policy

The products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you may be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

Books On Demand ®

Out of print, but not hard to find

We maintain master copies of more than 150,000 out-of-print books, available for xerographic reproduction on demand. They include titles in almost every subject. If you've been looking for a reading copy of a hard-to-find title -- anything from a Gutenberg Bible to last year's highly specialized scientific publication -- Books on Demand may be the answer.

Our vaults contain thousands and thousands of copyright-cleared books, ready for black-and-white reproduction the minute you place your order.

Whether you know the title you want or prefer to rely on serendipity, it's easy to search and browse this vast treasury online. And, once you find a book you want, it's just as easy to place your order over the Web (or print and mail/e-mail or fax our order form).

Why not see for yourself?

To search **citations** of out-of-print titles, go to the following URL:

<http://wwwlib.umi.com/bod/search/basic>

Note: Pricing varies dependent on # of pages and format (hard bound, soft bound, microform)

Product Return Policy

The products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you will be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so. **cd-rom/image cancellation policy** -- see license agreement

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

UMI[®] PAGE PRINTS

Your Personal Time Machine from UMI[®]

Page Prints create an attractive record of memorable events. These elegant reproductions of newspaper pages put history on display in your library, home, or office.

Page Prints are reproductions of pages from almost any US newspaper. We offer over 7,000 different papers, most from the first issue. And there's no better way to relive historical events than with the actual accounts from the newspaper of your choice.

You can use Page Prints to create a historical display or to commemorate a special day in your life. And they make perfect gifts to mark birthdays, anniversaries, graduations, and other events.

Each Page Print is reproduced on durable photographic paper that retains its original appearance for years. You can choose pages in three "editions":

		PRICE
First Edition -- a 17" x 23" full-page reproduction protected by unbreakable styrene and silver-tone frame.	Semigloss Print	\$44.50
	Semigloss w/Silver Chrome Frame	\$63.50
Second Edition -- Medium-sized 11" x 14" page with styrene shield and silver-tone frame.	Semigloss Print	\$37.50
	Semigloss w/silver Chrome Frame	\$57.00
Final Edition -- A photographic 8" x 10" miniature with attractive wood and gold-tone frame, protected by shatterproof styrene.	Semigloss Print	\$32.00
	Semigloss w/Wood Frame	\$44.50

Extra Charge for Express Services:

5 days, not counting the day we take the order.
 \$25.00 First Print unframed (\$5.00 for each additional print)
 \$25.00 per Print framed

Rush Service:

2 days, not counting the day we take the order
 \$100.00 First Print (\$25.00 for each additional Print)

All three page sizes are also available unframed.

To place your order, select the newspaper you want for your Page Print. Note the newspaper edition, city, state, date, page number, and quantity desired. Then call 1-800-521-0600 x2214. Most Page Prints will be delivered in two to four weeks.

2003 PHONEFICHE PRICING

Phonefiche telephone directories on microfiche save valuable space in reference rooms and last for decade after decade. They are filmed directly from the originals (including the complete Yellow Pages entries), so accuracy is guaranteed.

Thousands of directories for communities in the US and around the world are available individually or in economical packages. Phonefiche is the only product of its kind that can provide libraries with a program of current telephone directories on microfiche.

FORMATS:
Full image

COVERAGE DATES:
1986-2002

MEDIA:
microfilm

PHONEFICHE PRICING

Individual Directories

U.S.	\$25.00
Canada	\$25.00
Other International Directories	\$55.00
Backfile Directories on Silver Halide Microfiche (minimum order \$300)	\$55.00

Library Categories

Category 1 (populations 1,500,000 and up)	\$ 785.00
Category 2 (populations 750,000 and up)	\$ 1,505.00
Category 3 (populations 500,000 and up)	\$ 2,020.00
Category 4 (populations 300,000 and up)	\$ 3,095.00
Category 5 (populations 150,000 and up)	\$ 4,890.00
Category 6 (populations 70,000 and up)	\$ 7,785.00
Category 7 (populations 40,000 and up)	\$ 10,460.00
Category 8 (populations 25,000 and up)	\$ 12,075.00
Category 9 (populations 15,000 and up)	\$ 13,910.00
BEST BUY> Category 10 (all available U.S. directories)	\$ 16,235.00
Category 11 (Phonefiche Worldwide)	\$ 22,785.00

State Packages

State	
Alabama	\$ 495.00
Alaska	\$ 150.00
Arizona	\$ 380.00
Arkansas	\$ 505.00
California	\$ 1,220.00
Colorado	\$ 525.00
Connecticut	\$ 565.00
Delaware	\$ 110.00
District of Columbia	\$ 50.00

Florida	\$ 555.00
Georgia	\$ 785.00
Idaho	\$ 235.00
Illinois	\$ 1,020.00
Indiana	\$ 495.00
Iowa	\$ 535.00
Kansas	\$ 510.00
Kentucky	\$ 665.00
Louisiana	\$ 495.00
Maine	\$ 215.00
Maryland	\$ 350.00
Massachusetts	\$ 575.00
Michigan	\$ 780.00
Minnesota	\$ 495.00
Mississippi	\$ 490.00
Missouri	\$ 630.00
Montana	\$ 235.00
Nebraska	\$ 215.00
Nevada	\$ 25.00
New Hampshire	\$ 190.00
New Jersey	\$ 490.00
New Mexico	\$ 280.00
New York	\$ 1,140.00
North Carolina	\$ 495.00
North Dakota	\$ 260.00
Ohio	\$ 945.00
Oklahoma	\$ 570.00
Oregon	\$ 395.00
Pennsylvania	\$ 915.00
Rhode Island	\$ 165.00
South Carolina	\$ 505.00
South Dakota	\$ 170.00
Tennessee	\$ 640.00
Texas	\$ 2,095.00
Utah	\$ 210.00
Vermont	\$ 130.00
Virginia	\$ 400.00
Washington	\$ 535.00
West Virginia	\$ 410.00
Wisconsin	\$ 780.00
Wyoming	\$ 215.00
State Capitals	
	\$ 945.00
Make Your Own Package	
Any 1 directory	\$ 25.00
Any 5 directories	\$ 100.00
Any 10 directories	\$ 205.00

*U.S. and Canadian directories only. Choose any number and combination of available directories to make your own custom package. \$20.00 per directory

Major Metropolitan Areas

Baltimore	\$ 180.00
Boston	\$ 170.00
Chicago	\$ 590.00
Cincinnati	\$ 145.00
Cleveland	\$ 180.00
Dallas-Ft.Worth	\$ 115.00
Denver	\$ 115.00
Detroit	\$ 340.00
District of Columbia	\$ 150.00
Houston	\$ 170.00
Los Angeles	\$ 575.00
Miami	\$ 85.00
New York	\$ 340.00
Philadelphia	\$ 180.00

International Packages

Asia	\$ 250.00
Canada	\$ 3,030.00
Ontario	\$ 2,040.00
Quebec	\$ 1,195.00
China	\$ 110.00
Great Britain	\$ 2,735.00
Japan	\$ 85.00
Puerto Rico	\$ 210.00
Switzerland	\$ 145.00
Taiwan	\$ 60.00
All International	\$ 6,540.00

Phonefiche Accessories Available - Please call for pricing

Product Return Policy

The microform products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you may be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

- B.3 LOT 3 - VENDOR ASSOCIATED PUBLICATIONS** [LOT 3 IS ONLY OPEN TO VENDORS WHO QUALIFY UNDER LOT 1 and/or LOT 2.] (Access to and usage of database listing of other associated publications is priced under Lot 1). Vendors and publishers that offer electronic database/publications under Lot 1 may also provide their commercial off-the shelf print, video, microform or multimedia publications. The vendor shall provide a catalog of available publications; a printed list of publications attached as a supplement to Lot 3 is acceptable. (Book jobbers and serials agents are covered by separate LC/FEDLINK solicitations and agreements and are not the subject of this procurement).

☒ **FIRM ORDER (NON-SERIAL TITLES)**
☒ **CONTINUATIONS, ANNUAL UPDATES**
☒ **SUBSCRIPTION (SERIAL TITLES)**

Discounts. All prices and discounts shall be submitted to LC/Contracts for approval before being incorporated into the contract and made available to customers. Customers with substantially similar requirements shall be offered the same prices and discounts.

☒ ¹ **Basic FEDLINK Discount Rate.** (The prices offered in this proposal represent a discount of **10 % from Commercial rates.) The basic discount for FEDLINK customers shall be made available to both transfer pay and direct-pay customers on an equal basis.

¹For the first year of any microform subscription (newspaper or journal), we will offer a 10% discount. We will offer a 15% discount off of newspaper subscriptions for customers who qualify as members of K-12 (kindergarten-12th grade market)

For any new microfilm backfile order, we will offer a 10% discount off the total value of the order. For all microfilm purchases, we will waive shipping and handling for FEDLINK. This represents a 3-5% discount.

Volume discount.

15% discount on orders exceeding \$50,000;
20% discount on orders exceeding \$100,000

☐ **Special Discounts.** Vendors may offer introductory, trial-offer, volume or other special incentive discounts for FEDLINK customers. Special discounts may be made available to all FEDLINK customers or may be offered only to customers with particular requirements.

****Exceptions:** The following are not eligible for the discount program: *Chicago Tribune* microform, *Japan Times*, *Mainichi News*, *Beijing Review*, some third-party (purchased) serials titles (American Chemical Society, SIM catalog numbers 50,000 range; IEEE; Micromedia, SIM catalog numbers 35,000 range; Haworth Press, SIM catalog numbers 51,000 range; and American Institute of Physics, SIM catalog numbers 38,000 range) and purchases involving significant ancillary services are excluded. Microform Serials /Collections/Dissertations Discounts may not be applied toward any electronic products (ProQuest or Chadwyck-Healey), renewals, invoices, or outstanding orders. Not redeemable for cash. Discount may not be combined with any other special offer, nor may it be applied to delivery options or handling fees. Offer valid in the USA and Canada only.

UMI® Serials and Newspapers in Microform

The UMI® Serials and Newspapers in Microform program offers the largest and most comprehensive selection of periodicals, journals, newspapers, and other serials literature in microform available anywhere. We have over 21,000 distinct periodicals (more than 10,000 currently published) and 7,000 newspapers from around the world.

Online Serials Title List and Pricing Catalog is available at the following URL:

<http://wwwlib.umi.com/sim>

Microforms from UMI have been in use for nearly 60 years, so their benefits are well known and well proven. And having the SIM catalog available online provides you with quick and easy access to the information you need.

For example, you can use the online version of the SIM catalog to:

- Look up the bibliographic information of a title
- Check availability of a title
- Find the price of a title
- Order a title and/or collection of titles
- Request a quote for a title or collection of titles
- Identify "gaps" in your holdings

Pricing

Prices and products are subject to change without notice. Pricing for the lowest demand periodicals reflects the costs of filming for a low number of customers. Please note: a 5% processing fee will be assessed to cover additional handling charges for all microfiche titles delivered quarterly.

NOTE: Our Serials titles are also indexed in the KG Saur's **Guide to Microforms In Print** Index.

Newspaper Subscription microform Price List continues on following pages (Excel Spreadsheet included electronically)

Newspaper title list is included through online URL:

<http://wwwlib.umi.com/nim>

Please note: As we upgrade our computer systems, additional pricing will be made available online through our website. Custom quotations are always available by calling your sales representative at 800-521-0600, x7021.

Subscription Services

When you order titles on subscription, you receive the microform edition of your serials automatically. Toward the end of the subscription year you will receive a renewal notice in the renewal month you select. The choice to renew is yours. All the current-year titles listed in this catalog are available through UMI's Subscription Services, which functions much like a subscription to a newspaper or periodical in paper.

Our Subscription Service includes these customer benefits:

Frequency Option
Status Reports
Customized Renewals
No Obligations...No Surprises

Frequency Options

You can choose quarterly frequency for hundreds of periodical titles on microfiche. This frequency option is available to periodical subscription customers only. Please note: a 5% processing fee will be assessed to cover additional handling charges for all microfiche titles delivered quarterly

Shipping frequencies for subscription newspapers vary, with most titles being shipped at least monthly.

Status Report

At your request, you can receive a semi-annual periodical status report that lists each of your subscription titles and its shipment status. Your Periodical Subscription Status Report is a tailored document designed as a serials management tool for each individual subscriber.

Standing Orders

You may prefer to order the latest publication year and succeeding years on a standing-order basis. Volumes are shipped as they become available, and you are invoiced with each shipment at the price in effect at that time. If you prefer standing orders, simply specify the publications to be placed on standing order, and they will be shipped promptly as they become available, without follow-up on your part. You may cancel a standing order at any time. Status reports are not automatically sent to standing-order customers, but can be requested by calling a customer service representative.

One-Time Orders

Any item in the catalog can be ordered as a one-time-only purchase. Please contact your customer service representative. You will be invoiced at the time of shipment, at the price in effect at that time.

Please allow two to four weeks for shipment of available titles. As part of UMI's continuous production process, we expedite the delivery of orders for most retrospective microform products. Titles not yet filmed will take longer for shipment. Current years will be shipped when available.

UMI Filming Policies

Priorities

Your microform copies are produced on demand, so the number of orders we receive for a title can affect its availability; the titles in great demand become available sooner than those less in demand. The lowest-demand titles

could take up to three years to ship. Unfilmed and unpriced backfiles with an "Inquire" designation appear to designate rights granted by our contact with the publisher and to aid librarians who depend on our records for bibliographic purposes. This material will not likely ever become available from UMI.

Minimum Order Policy

UMI will film titles based on demand. Titles new to the program will be assessed for minimum orders after two calendar years from their appearance in the catalog. Titles already in the program will be evaluated on an annual basis. When ordering a title that has not reached the minimum order volume, customers will be encouraged to place the title on standing order instead of subscription to avoid collection of payment in advance for a title that may be canceled later.

Pricing

Prices and products are subject to change without notice. Pricing for the lowest demand periodicals reflects the costs of filming for a low number of customers. Please note: a 5% processing fee will be assessed to cover additional handling charges for all microfiche titles delivered quarterly.

Filming May Not Be Complete, and Inquire Titles

A small asterisk indicates material not yet filmed. UMI has the rights to film these volume/years, but in most cases we have experienced very little or no demand for them.

Unpriced volumes/years marked with an asterisk and appearing with an "Inquire" designation cannot be ordered. Interest in these periodicals can be registered with you UMI Customer Service Representative. UMI will periodically review demand for this material, but there are no plans to film it; filming will be done only in rare instances.

35mm-Only Periodicals

35mm-only titles represent those that are oversized or those that have generated the least demand among periodicals in UMI's collection. These titles are available in 35mm silver rollfilm only (positive or negative polarity) and they may take longer to produce than other periodicals.

Non-Silver Option

You can order the current volume/year and future volume/years for periodicals on a non-silver film at 15% less than the listed price. Vesicular-type film is available for most current year newspapers; some newspapers and periodicals ordered on negative polarity non-silver microform are produced on diazo-type film. Please contact your UMI Customer Service Representative for pricing. If the non-silver option is not specified on your order, silver film will be supplied.

A few serials titles, such as those in color, some film types that UMI distributes for other micropublishers, and low-demand publications, are available on silver film only. Serials available from other micropublishers are indicated with notes.

Backfile volumes of periodicals are available on silver only. Newspaper backfiles are available on vesicular film for The New York Times, Los Angeles Times (selected years, both Record and Library editions), The Christian Science Monitor, The Wall Street Journal (Eastern edition), and USA Today. All other newspaper backfiles are available on silver only.

Specifications

UMI microfilm and microfiche editions are complete full-page reproductions of the original documents. They are made on silver polyester-base microfilm and meet the requirements of ANSI/AIIM Standards. A non-silver option is available for all current-year serials (except low-demand titles) and for backfile years of some newspapers.

Recommended storage temperature is 70 F (21 C) or lower with a relative humidity of 20-30% as specified in the ANSI Standard IT 9.11.

- Silver gelatin microfilm (16mm and 35mm) on four mil polyester base; conforms to ANSI/NAPM Standard IT 9.1 and ANSI/AIIM MS14.
- Silver gelatin microfiche (105 mm x 148 mm) on seven mil polyester base; conforms to ANSI/NAPM Standard IT 9.1 and ANSI/AIIM MS5.
- Vesicular microfilm (35mm) on 3.6 mil polyester base; conforms to ANSI/NAPM Standard IT 9.12
- Vesicular microfiche (105mm x 148mm) on 4.3 mil polyester base; conforms to ANSI/NAPM Standard IT 9.12
- Diazo microfiche (105mm x 148mm) on 4.4 mil polyester base; conforms to ANSI Standard IT 9.5
- Positive or negative polarity optional for most titles
- Enlarged eye-readable titles (microfilm 1976 on)
- No microfilm splices
- Microfilm reels conforming to ANSI/AIIM MS34
- Microfilm reel design with optional film-anchoring capability
- Neutral pH microfilm cartons with appropriate title and indexing information
- Microfiche envelopes suitable for storage.

Periodicals

35mm Microfilm – Silver and Vesicular

- Reduction ratio nominally 1:18*
- 2A cine format

16mm Microfilm – Silver

- Reduction ratio nominally 1:24*
- 2B comic format
- “M” type, Kodak Ektamate, and Recordak cartridges available

Microfiche – Silver and Non-silver

- Reduction ratio nominally 1:24*
- 98-page format
- Opaque white title backing (silver)

- Opaque black title backing (vesicular)
- Negative polarity on diazo film for some titles

Elsevier Publications

(1986 and prior volumes; for 1987 forward, please refer to the specifications above)

- Reduction ratio 1:25
- Some titles have been photographed at a reduction rate of 1:30 to accommodate oversized titles
- Most titles available in 2A cine format
- Silver
- The 35mm film consists of a 16mm original contact-printed onto 35mm duplicating film

American Chemical Society Publications

- Reduction ratio nominally 1:24*
- 2B comic format
- 35 and 16mm: diazo, with exceptions of *Analytical chemistry*, *Environmental science & technology*, *CHEMTECH*, and *Chemical and engineering news*, which are silver
- Microfiche: diazo
- The 35mm film consists of a 16mm original contact-printed onto 35mm duplicating film

Haworth Press Publications

- Reduction ratio 1:24
- 1B comic format
- 35mm: silver or diazo
- Microfiche: diazo, positive polarity

American Institutes of Physics Publications

- Reduction ration 1:21 to 1:24
- Silver
- The 35mm film consists of a 16mm original contact-printed onto 35mm duplicating film
- All 1972+ editions are bar coded and blip coded for automatic searches.

Newspapers

- 35mm Microfilm – Silver and Vesicular
- Reduction ratio 1:16-1:21**
- 1B comic format, 2B comic format, or 1A cine format, depending on the title ordered
- Vesicular film available in positive polarity only. For availability of negative polarity film for selected titles, please inquire.

Microfiche – Silver and Non-Silver

- Reduction ration 1:26 and 1:36**
- Negative polarity on diazo-type film for some titles

*To accommodate oversized journals, reduction ratios may vary from those specified.

**To accommodate newspapers of various sizes, reduction rations may vary.

Packing Lists

Packing lists, included with every shipment, indicate all items in your order. If an item cannot be shipped, its item number will be circled in the far right column of the packing list. Circled items will usually be shipped within two months. The packing list also informs you of any items not immediately available.

Be sure to check the shipment carefully when you receive it to make sure all items that are indicated on the packing list as shipped are actually there. Please note that we strongly recommend that you claim missing materials within six months to receive a replacement at no charge.

Product Return Policy

Unless you specify otherwise on your order, UMI will produce and ship 35mm positive silver film. The microform products you order are custom produced and can be returned only if:

- **UMI makes an error.** Please inform Serials Customer Service as quickly as possible. We will be glad to provide a replacement at no charge. We request you make a claim for full credit within six months. Call us at 800-521-0600, ext. 2873 for assistance.
- **You make an error or fail to specify a desired format, polarity, or film type.** UMI will usually authorize product exchange of unused and undamaged goods. Because your order is custom produced, you will be assessed a service charge of 20% of the invoiced value of the returned product. We strongly recommend that your error be reported within three months of receipt of your order.

In either case, inform your Serials Customer Service representative of the error and request permission to return the product. Please do not return any materials until you speak to a representative and receive instructions on how to do so.

Claims Policy

If material is inadvertently left out of a shipment, you must notify us within six months of receipt of that shipment to receive the missing material at no charge.

Invoices

Invoices are sent under separate cover to the "bill to" name on your order. You are invoiced for only those items that have actually been shipped (except for subscription orders). Status will be given on items not shipped. You can request a customized status report at any time to determine the subscription titles shipped. Please call Customer Service toll free at 800-521-0600, ext. 2873, for details. Back-ordered items are shipped and invoiced separately as soon as available.

Invoice terms are net 30 days. We reserve the right to assess a late-payment fee on past-due invoices.

Moneys left on account with UMI for a period of one year or more may be assessed an administrative service charge.

UMI® Research Collections

bring unique primary resources to your library in compact, long-lasting microform. Reproduced in full image from originals in libraries and private collections around the world, UMI Research Collections make it easy for library users to study the literature--in detail, and in a single location. With Research Collections, you can read a hand-written letter from Thomas Jefferson, study the FBI files on the assassination of John F. Kennedy, or browse an 18th-century primer. History comes alive with photographic reproductions of original documents.

To learn more, consult the Research Collections catalog, which you can access via an alphabetical index, a topical index, or a keyword search. If you have specific questions about collection content, contact your Account Representative. Printed guides for most collections are available for previewing.

Price List continues on following pages (Excel Spreadsheet included electronically)

B.4 LOT 4 – CUSTOMER SPECIFIC OFFERINGS. (Lot 4 is only open to vendors who qualify under Lot 1 and/or Lot 2.) Vendors that offer commercial electronic databases/publications or document delivery services under Lot 1 or Lot 2 may also offer individual customers specialized access to those publications and research assistance from subject/technical experts. Customer-specific offerings may be described and negotiated by the contracting office on an individual basis. For direct-pay customers, the requiring agency's contracting office shall conduct negotiations, and LC/Contracts shall negotiate on behalf of transfer pay customers. Specialized access/service negotiated by direct-pay customers' contracting officers may only be made available to the customer after it has been approved by LC Contracts.

X Specialized File Groupings. The vendor may offer specialized groupings of its existing online electronic databases/publications. The vendor may establish predefined groupings available to all customers, may have a predefined access and pricing formula for picking and choosing among files, and/or may set up a specific grouping as requested by particular customer. Customer-specific grouping of files may be described and negotiated on an individual basis.

Access to the customer's own files. The vendor may provide access and searching to electronic databases/publications that are created and maintained by the customer and made available through the vendor's system. This does not include custom database creation by the vendor, nor editing or other maintenance of the customer's files by the vendor's personnel. Access and searching of the customer's material may be described and negotiated on an individual basis.

Special Interface. The vendor may prepare a special interface to its electronic database/publication for a customer. Customer-specific interfaces may be described and negotiated on an individual basis.

Research assistance from vendor's subject/technical experts. The vendor may provide subject and technical expertise to customers in searching vendors' own electronic resources, collating search results, and translating materials. Research assistance might include: helping an end-user formulate an efficient search in the vendor's publication; or searching for current research on a topic requested by the customer, collating search results, and preparing a synthesis of findings. These services shall be described on a fixed-price deliverables basis (e.g., per search, per number of resources accesses, per research report) not on an open-ended time and materials basis. These services may be offered to all customers at standard prices established in the IDIQ CONTRACT. For selected customer requirements, services may be described and negotiated on an individual basis. Under this contract, research assistance does not cover on-site personal services such as staffing library reference desks, nor long-term consultant projects.